

SMANNELL PARISH COUNCIL

Minutes of the Smannell Parish Council Meeting held at the Smannell & Enham CE Primary School Hall at 19.15hrs on Monday 1 November 2010

Members Present: Cllr. John Page (Chairman), Cllr. Ian Richardson, Cllr. Stephen West

In attendance: Cllr. Len Gates

84. Apologies

Cllr Phil Duke
Cllr. David Jarman
County Cllr. Pam Mutton
Cllr. Janet Whiteley
Cllr. Phil North

85. Public Questions not on the Agenda

Members of the public asked for an update on the road closure. Cllr. Stephen West reported that the Parish Council would expect an update within three months of the hearing. The public enquiry was held on 20 July 2010.

ACTION

The Chairman and Cllr. Stephen West agreed they would raise this matter with Paul Jackson (TVBC) in their meeting on 8 November 2010.

The issue of extending the 30mph speed limit for the length of the playing field at Little London was raised as an update was requested. Members reported that this process has been taken up with County Cllr. Pam Mutton and is being investigated.

ACTION

The Parish Clerk was instructed to enquire from County Cllr. Pam Mutton as to the process involved in establishing an extension to reduction in speed limits.

86. Declarations of Interest

None recorded

87. To Read and Approve Minutes of the Full Council Meeting – 4 October 2010

The Minutes were Proposed by Cllr. Stephen West, Seconded by Cllr. Ian Richardson and unanimously agreed. Motion Carried.

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Cllr. Stephen West felt it was important that key matters for debate that recur frequently should appear on future agendas as a matter of course so that continuity is not lost.

ACTION

The Parish Clerk was instructed to ensure this is progressed.

Further to Minute 79 regarding S106 developers contributions, members appreciated that grant monies not spent via County Cllr. Pam Mutton by 28 February 2011 will need to be returned. Members agreed that the prepared priority list sent to Test Valley BC for potential funding be circulated again to Parish Councillors to enable members to identify a priority list that could qualify for funding via County Cllr. Pam Mutton and sent to her accordingly.

ACTION

The Parish Clerk was instructed to circulate the priority list to all Members for consideration of projects to be submitted to County Cllr. Pam Mutton for potential funding via the Chairman.

Under Minute 82, Borough Cllr. Len Gates stated that the Community Centre at Augusta Park is not open as it has not met DDA compliancy.

ACTION

The Chairman stated he would raise this matter with Paul Jackson at his meeting with him on 8 November 2010.

88. Correspondence Received

All previous correspondence has been circulated among councillors and no matters were raised.

89. To consider and approve cheque payments for Smannell Parish Council

The Parish Clerk reported that two payments were due, that of the Parish Clerk's salary amounting to £120.00, which included the NETT amount less 20% Basic Rate. The second payment was for £141.00 to the Audit Commission. The total expenditure was £261.00. It was Proposed by Cllr. John Page, Seconded by Cllr. Ian Richardson and unanimously agreed to approve the cheque payments as listed amounting to £261.00. Motion Carried.

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90. To receive the Audit Certificate for the financial year end accounts 31 March 2010

The Chairman reported on the findings of the Audit Commission for the Parish Council accounts for the year end 31 March 2010. The Council had not provided a review of the effectiveness of internal audit, nor carried out a formal risk assessment and needed to update its fixed asset register.

The Parish Clerk stated that he was not responsible whatsoever for this audit on the financial accounts as he was not employed by the Parish Council at the time.

It was Proposed by Cllr. John Page, Seconded by Cllr. Stephen West and unanimously agreed to accept the audit certificate for the financial year end 31 March 2010. Motion Carried.

ACTION

The Parish Clerk was asked to implement the effectiveness of internal audit, to organise a formal risk assessment and update the fixed asset register accordingly.

91. To determine Planning Applications

The current plans were being circulated among members. None recorded at this meeting.

92. To confirm and decide tender quotations for replacement equipment at Little London Play Area

The Chairman provided an update for members and the public on the quotations received from Schoolscapes, Wicksteed and Rainbow Play Systems with the advantages and disadvantages of each accordingly. Some concerns regarding any possible prerequisite ground works were allayed by members of the LLPFA in attendance.

It was Proposed by Cllr. John Page, Seconded by Cllr. Stephen West and unanimously agreed to place an order with Wicksteed Leisure for the supply of an orbiter space frame plus delivery charge and installation for an amount of £5,857.85 inclusive of VAT at 17.5% (reclaimable by the Parish Council). Motion Carried.

ACTION

The Parish Clerk was instructed to place the order with Wicksteed Leisure and establish the completion date.

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93. To decide and agree Terms of Reference and committee membership of the Little London Play Area Committee

The previously circulated Terms of Reference were discussed and some minor amendments made. The membership of the new committee to be Cllr. Phil Duke and Cllr. Stephen West representing the Parish Council and three volunteers from the former LLPFA: Debbie Burgess, Allan Mitchener and Bill Whitmore. It was Proposed by Cllr. John Page, Seconded by Cllr. Ian Richardson and unanimously agreed to accept the Terms of Reference and committee membership of the Little London Play Area Committee. Motion Carried.

ACTION

The Parish Clerk to organise an inaugural meeting for 15 November 2010 and to check availability with Cllr. Phil Duke at the school.

The issue of insurance implications and public liability for the Christmas lights on 11 December 2010 being held on Testway Housing Property was raised.

ACTION

Cllr. Len Gates stated that he would investigate the issue of insurance with Test Valley BC and report back accordingly.

94. To discuss increased charged to Cinder Path works

It was reported that the costings for the maintenance of the cinder path have increased. Jim Mitchell has spoken to Will Brooks and the material prices have increased since March 2010. The previous price amounted to £2,566.20 and the revised price is now £3,066.75.

It was Proposed by Cllr. Stephen West, Seconded by Cllr. Ian Richardson and unanimously agreed to accept the increased quarter share subject strictly on the basis that Enham Alamein Parish Council agree their increased quarter and that Hampshire County Council accept the revised costs and agree the grant. Motion Carried.

95. To receive a report from the Smannell & Enham Primary School

The Parish Clerk read a prepared report received from Anne-Marie Jones. Firstly, a company is visiting in connection with the hut as they want demountable buildings so possibly the hut may go. Secondly, a letter is going to all parents about driving and

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parking safely around the school site and surrounding roads as there have been a number of issues.

96. Borough and County Council Reports

Borough Cllr. Len Gates reported on the warding arrangements for the parish. The recommendation for warding of the parish is due to be discussed at the Test Valley Borough Council Full Council and needs to be agreed and thereafter it will be necessary to consult. If all is agreed, it will necessitate the need for a separate election.

There have been complaints regarding parking at Augusta Park and Sharon Goodridge is currently discussing these matters with planners. It is likely that there will be restrictions on parking introduced.

Work to close off Icknield Way with north of Viking Way will happen at some point in the New Year as the traffic order is due.

97. Councillors Questions

Cllr. Ian Richardson commented that he had received communication from Test Valley Borough Council regarding changes and updates to the Local Development Framework. Other members had not received such documentation nor the Parish Clerk.

ACTION

The Parish Clerk was asked to investigate this issue and establish the position.

Cllr. Stephen West commented that a standard agenda containing recurring items for discussion should be issued such as school footpaths, roads, planning applications and playing fields. He suggested it would be good to have the Minutes issued within one week and in the interests of clarity to have actions listed and the Minutes shortened. Members agreed with this suggestion.

ACTION

The Parish Clerk to implement changes to Minutes with clear actions stated, issue a standard agenda containing recurring matters of debate and to issue within one week if possible.

There being no further business to transact, the Chairman closed the meeting at 20.32 hours.