

SMANNELL PARISH COUNCIL

Minutes of Annual General Meeting held in Smannell & Enham CE
Primary School Hall at 19.00 hrs on Wednesday 5th May 2010

Present:

Councillors	Clerk	Ward Councillors
Phil Duke Ian Richardson John Page David Jarman	Jules Douglas	Cllr Len Gates Cllr J Whiteley Cllr P Mutton

Also present: Mr Bob Wheadon, Responsible Financial Officer

1. Apologies

Apologies were received from Cllr P North and Cllr Stephen West.

2. Election of Chairman

Cllr Page offered to stand again as chairman. This was unanimously approved by all other members of the council present.

Signed..... Signed.....

Chairman

Clerk

Date.....

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Phil Duke Ian Richardson John Page David Jarman	Jules Douglas	Cllr Len Gates Cllr J Whiteley Cllr P Mutton

Also present: Mr Bob Wheadon, Responsible Financial Officer

1. Apologies

Apologies were received from Cllr P North, Cllr Stephen West and Mrs Julie Winning.

2. Minutes of the last Annual Meeting held 6th May 2009

The minutes were signed off as being correct and there were no matters arising that would not otherwise be covered during the meeting.

3. Public Participation

The chairman invited the public to address the meeting.

- (i) A question was raised concerning the Smannell Road Closure and had the council been advised when the public meeting would be taking place. Cllr Duke confirmed that he had been advised this meeting would take place at The Lights, in Andover between 20th and 23rd July 2010. Should more time be needed then the 27th July was also another proposed date.
- (ii) The subject of pot holes was then mentioned. The Parish council is aware this is an ongoing concern in the village and Hampshire itself. The council advised the public to contact the parish council detailing road names or road numbers and suggested they be reported by the public also via the website 'Fix my street'. Cllr Mutton offered her assistance with escalating the issue to Dave Irving of Hampshire Highways. It was agreed that the quality of the repair works currently being carried out, is a quick fix and generally not sufficient enough to last long. A suggestion was made that should any member of the public see a pot hole being repaired, the number plate of the vehicle should be recorded and time taken to carry out the repair measured, if the works look inadequate. Cllr Whiteley said she had just spoken with Charlie White of Frenches Farm, who although was pleased that the pot holes on the approach to his farm had been filled in, was of the opinion the new surface would not last very long.

- (iii) A question was asked about the proposed Smannell Road Diversion through the MDA and if Cllr Page had written to Taylor Wimpey asking if the proposed buyers of the new dwellings were made aware before purchasing the properties of this potential re-route.

Cllr Page confirmed that he had written to the developers to ask this question but had not received a response. However as Cllr Whiteley suggested, this matter should appear in the searches carried out by the purchaser's solicitors.

4. Declaration of Interests

There were no declaration of interests.

5. Councillor Reports

The clerk read out the following report received from Cllr North.

“ Firstly I just wanted to say that it has been a pleasure working with all members of the Smannell Parish Council over this last year and I hope to work even more closely with you all over the coming year.

Secondly, and in case you haven't met her yet Sharon Goodridge has recently been appointed our East Anton Development Worker. Her post is currently being funded by section 106 developer contributions - and she is an important asset in welcoming the new residents in East Anton to the area and making sure the new community is integrated with the existing community on Roman Way. We are extremely close to the 100th occupation at East Anton and once that has taken place the developer is obliged to provide a temporary community facility - which will take the form of a temporary building. Once this is available Sharon will be spending much of her time out on site - and we can then move forward in organising community based activities. As I say you may have already met her - if not then her contact details are as follows, if you feel you wish to get in contact with her. After all it is Smannell Parish residents moving in; Sharon Goodridge - 01264 368622 - sgoodridge@testvalley.gov.uk.

Thirdly - The major planning application submitted by the Enham Trust is still being assessed by our planning officers. The trusts enabling argument is being evaluated to see if it stacks up financially. I.E - they can prove they need this level of housing to carry on the good work that they do. It also has to be assessed on the strength of its sustainability. The council is seeking independent advice through Savills on this application. I will keep you updated on the progress of the application and when I have a date for the report to be released or a committee date, I will let you know straight away.

Finally - I continue to support the Parish Councils objection to the re-routing of the Smannell Road and have of course attended a meeting with John and Phil about this very subject. If there is anything further I can do to assist please let me know.”

Cllr Whiteley then addressed the meeting. She endorsed Cllr North's report. Cllr Whiteley also thanked the Parish council for working with her. Cllr Whiteley commended the service and provision received by TVBC and said it was of a high standard. She continued saying that as we were aware the inspector had rejected “The Core Strategy Document”. This is currently being re drafted and will be re-submitted later in the year or the beginning of 2011.

She confirmed that she continues to be a member of Planning North and Planning Control, the Licensing Committee and the Overview & Scrutiny committee. Cllr Whiteley confirmed that since 2008 under the efficiency savings programme, TVBC are forecast to achieve a saving of £1.748m. Cllr Whiteley discussed household contributions through their community charges.

The chairman thanked Cllr Whiteley for her report.

Cllr Gates then addressed the meeting. He advised that Sharon Goodridge would not only be the liaison officer for the MDA but also at Picket 20 and the new development at Romsey. Cllr Gates also said that he believed there were possibly more than 100 dwellings now occupied on the MDA. He also mentioned Icknield Way and the issue of speeding traffic and agricultural vehicles. The S106 agreements are currently being looked at but it has been suggested that the road may be closed earlier than had previously been advised.

The chairman thanked Cllr Gates for his report.

Cllr Mutton then addressed the meeting. She mentioned the grant money which the Parish Council had previously expressed concern over. She advised that the money could be returned to TVBC if it was no longer needed. Cllr Page advised the meeting of the issue relating to this grant. It was however agreed that the money could be used by the LLPFA for other works. This will be looked into before any decision is made. The Council will work closely with LLPFA on this and report back to Cllr Mutton.

Cllr Mutton then mentioned the developer contributions received from application 07/02044. She received the following response from Sarah Tose of TVBC, Planning Policy and Transport Services Dept.

The contributions comprise of £1,502.31 for informal recreation purposes and £1,173.36 for children's play space. The above amounts can be used for new equipment but not repairs or maintenance.

The chairman thanked Cllr Mutton for her report and continued to say that the advice and support received from all Borough Councillors is greatly received and appreciated by all members of Smannell Parish Council.

6. To approve the minutes of the meeting held 17th March 2010

The minutes of the meeting held on 17th March 2010 were considered and approved as a true record and signed by Cllr Page and the Clerk.

7. Matters arising

Item 107 – Anne-Marie Jones introduced herself as the liaison officer between the school and the Parish council. She confirmed that she also attends Enham Parish council meetings.

Item 108 - regarding the 30mph signs by Frenches Lodge. Cllr Page confirmed he had met with Mr Mayur Patel, Transportation Engineer at TVBC to discuss the conditions of the current road signs and the lack of signs from one direction. Mr Patel agreed to look into this. The council is awaiting a response.

8. Finance

1. Accounts to 31st March 2010: The Responsible Financial Officer had reported that the accounts to the year ending 31st March 2009 had been circulated to members prior to the meeting. The RFO explained that the expenditure had been inflated from 2008/09 due to the purchase of a marquee (£915) and the printing of the Parish Plan (£924). The grant towards the publication of the Parish Plan, received from Hampshire County Council in 2008/09 (£605), was carried over and applied to the printing costs. A contribution had been received towards the cost of the marquee. The grant received from Hampshire County Council in 2008/09 (£1,704) was also carried over but not yet applied.
2. Approval of Statement of Accounts: Cllr Page proposed that the annual statement of accounts be adopted by the Parish Council, seconded by Cllr Richardson. Approved unanimously.
3. Completion of Internal Audit (noting comments from Auditor): The internal audit of the 2009/10 Accounts was completed on 30th April. The internal auditor (R L Bowker) had requested sight of minutes authorizing the two donations of £40 and £180 made to the Parochial Parish Council. The RFO stated that these had been provided to the internal auditor. A copy of the Audit Commission return should be sent to R L Bowker.
4. Adoption of 2008/09 Accounts (including agreement to Section 2: Annual Governance Statement): The Annual Return for the Audit Commission had been completed. Section 1 – the statement of Accounts was agreed as being a true and fair view of the financial position of the Council at year end. Section 2 – statement of assurance was read and agreed to by all present. Cllr Page proposed that the Annual Return for 2009/10 be adopted by the Parish Council; seconded Cllr Richardson. Approved unanimously.
The Audit Commission Return and supporting documentation was duly signed by the Chairman, Clerk and RFO.
5. Bank Balances to 31st March 2010: The bank balances were: -Account 00263054 £102.04 and Account 03263802 £2,657.96.
6. Cheques for Approval:
255 Hampshire Association of Parish Councils (Annual Sub) £139.00
256 N W Adams (Playing Field Inspection) £91.06
257 J. Douglas (Clerks Fee) £204.00
258 Hampshire Association of Parish Councils (LCR Sub) £13.50

All payments were unanimously approved.

9. Risk Assessment

Mr Wheadon confirmed that this needs to be looked at on an annual basis. The clerk said she would forward the amended document to the chairman and Mr Wheadon so it could be circulated prior to the next meeting.

10. Planning Applications

1. 09/02158/FPN – MDA Diversion of footpath 714 around community playing fields, no objection by SPC
2. 09/02513/FULLN – Trinley Buildings Finkley – Retrospective planning application, no objection by SPC, approved by TVBC
3. 10/00021/FPN – Diversion of footpath 712, no objection by SPC but comments made to TVBC
4. 10/00163/FULLN – Ashley Copse, demolition of existing buildings and erection of detached dwelling, no objection by SPC although comments raised, refused by TVBC
5. 10/00234/FULLN – The Mill, Little London, retention of decking, no objection by SPC
6. 10/00529/HCC3N – New School on MDA – pending consideration
7. 10/00735/FULLN – Homefield, Little London Erection of single storey extension together with double garage and relocation of access, with SPC at present
8. 10/00859/FULLN – 35 Barley Road (MDA) amended scheme, no objection by SPC
9. 10/00825/TPON – The Beeches, Green Lane – various tree applications, no objection by SPC
10. 10/00662/FULLN – Ottershaw – Erection of conservatory, no objection by SPC, pending consideration by TVBC

11. Smannell & Enham School

There was nothing to report from the school.

The chairman mentioned that he attended the formal opening of the new classroom recently which was a great success. There were lots of visitors all of whom seemed very impressed with the school and the efficiency of all the staff.

12. Little London Playing Field

Ms Sarah Harper gave the Parish council a copy of the minutes from their last meeting.

The annual inspection has been carried out by Nick Adams which details various issues which need to be addressed. The committee have already started working on some matters.

The parish council was advised that the grass cutting by TVBC has begun although some damaged has been caused to the timber by the play equipment.

Cllr Page was aware of this but also mentioned that the timber was rotten and that trying to claim against TVBC would probably not be successful. Cllr Page also confirmed that the contract does not cover grass cutting on the road verges, this is the responsibility of HCC. Wickstead Play Equipment have had a site visit and the LLPF committee will be obtaining 3 quotes for replacement equipment. This could be funded as aforementioned by the S106 money from application 07/02044.

Cllr Whiteley recommended 'Merlin fireworks' of King Somborne, who carried out the firework display at Stockbrifdge last year.

The parish council and the LLPFA will arrange a joint meeting before the 8th June to discuss various matters. It was also agreed that both SPC and the LLPF committee need to appoint a representative to attend the other parties meetings. The clerk will contact Ms Harper will a few dates.

13. Broadband coverage

Cllr Gates advised there has been a re-organisation in the legal department at TVBC and unfortunately there has been no further update on this issue.

14. Any other matters brought forward by councillors

(i) Cllr Duke raised the question about vehicle testing at roundabout G and had we been advised who would be paying for this. The clerk said she would contact Ray Albrough.

Following on from the meeting, the clerk received the following confirmation regarding the above from Ray Albrough, "HCC and TVBC are satisfied roundabout G can accommodate safely the traffic likely to use it should the section of existing Smannell Road be stopped up. It has already accommodated a number of long low loaders whilst the Bellway development has been under construction." Should further testing be requested it would be up to the requester to pay for such trials and negotiate the cost with the provider.

(ii) Cllr Whiteley mentioned that she had been advised that approximately 11,000 polling cards had not been sent out by TVBC in an administration error. However one is still able to vote as long as one has proof of ID.

15. Correspondance

The clerk had no further correspondence.

16. Chairman's closing remarks

Cllr Page thanked everyone for attending and closed the meeting at 9.10pm

Future meeting dates – subject to change if required

2010: Jun 9, Jul 14, Sept 8, Oct 13, Nov 10, Dec 15

2011: Jan 12, Feb 16, Mar 16, Apr 13, May 11

Signed	Signed
Chairman	Clerk
Date.....	