

# SMANNELL PARISH COUNCIL

Minutes of Council Meeting held in Smannell & Enham CE  
Primary School Hall at 19.15hrs on Wednesday 9<sup>th</sup> June 2010

Councillors	Clerk	Ward Councillors	Others
Ian Richardson David Jarman Phil Duke Stephen West	Jules Douglas	Cllr Whiteley Cllr Mutton	Bob Wheadon

**17. Apologies**

Apologies were received from Borough Councillor Mr P North and Cllr L Gates, also from Cllr Page of Smannell PC and Mrs Anne-Marie Jones.

**18. Public Participation**

Blocked drains and flooded roads at Ridges Copse were mentioned and photographic evidence was produced highlighting this ongoing issue. It has been over 2 years since the drains in this area were cleaned out. Ridges Copse is not the only area affected. In heavy rain, water and gravel come down from the woods and descend down the road from Little London to Smannell causing very dangerous conditions and flooding.

Cllr Duke advised that he saw recently an Amey vehicle laying tarmac on a stretch of road for no reason but that further up the road where large pot holes were evident, these were not being repaired. Cllr Mutton advised that in such cases the vehicle registration number should be taken down. Cllr Mutton advised she would speak with contract services and John Clarke of HCC to request a site visit to address this ongoing issue.

**19. Declaration of Interest**

There were no declaration of interests.

**20. LLPFA**

Mrs Burgess mentioned that the LLPFA had a meeting on 7<sup>th</sup> June but as no parish councillor was present the meeting had not lasted too long and not all issues were addressed.

Cllr Duke asked if a chairman had been elected from the committee. Unfortunately nobody had volunteered so the current members will take it in turns to chair each meeting.

The committee confirmed that some repairs had been carried.

The 'Music in the park' event was discussed. The LLPFA committee assured the Parish council that there were enough funds to cover this event should not enough tickets be sold. 175 tickets need to be sold to cover the costs.

As previously discussed, it was agreed that LLPFA and SPC need to work together more. At the last joint meeting, Cllr Page offered to carry out further investigation with regards to sub committees but as he was not present at the meeting, the outcome was not known.

It was also agreed that a Parish councillor must be present at each event organised by the LLPFA. It was also agreed that a member of the parish council should join the LLPFA. However no member of the Parish Council present felt they could commit to this role.

The RFO said he would check with the Insurance company to confirm it was ok for a responsible member of the public to have overall control of an event. It was agreed that a list of who is doing what should be given to Mr Wheadon prior to the event taking place so that he could advise the Insurance company. Mr Wheadon will also confirm with the Insurance company that it is ok for Sarah Harper to have the license for the event in her name and not under the Parish council.

It was also agreed that all matters of finance should come under the Parish Council. This will happen at the end of August, the end of their financial year.

Mrs Burgess gave the clerk a letter requesting help towards obtaining a grant for new play equipment. Mrs Burgess has obtained 3 quotes. The cost of the new play equipment will be approximately £21k. The clerk will follow this up and contact Cllr Mutton and Ray Alborough as hopefully some funding can be obtained from S106 agreements.

**21. Resignation of Parish clerk & Approval of replacement clerk**

Since the last meeting the clerk has announced her resignation. Mr Kevin Glyn-Davies, the Parish clerk for Enham PC will be taking over. This was given unanimous approval by all parish councillors present. The clerk advised that due to Mr Glyn-Davies's other commitments the day of the meeting would need to be changed from a Wednesday. This was not seen to be a problem.

**22. Councillor Reports**

The clerk read out the following report received from Cllr Gates.

"My apologies for not attending your meeting but I am attending a borough cabinet meeting and the inaugural meeting of Andover parish council this evening and unfortunately will not be able to make it to Smannell.

There is no news yet as to when the Enham Trust application for redevelopment in Enham will come to committee. It is likely to be another two months before a recommendation is made. As soon as I have more details I will notify both parish councils.

As you are all aware the public enquiry into the diversion of Smannell Road takes place on 20<sup>th</sup> July. I will be submitting a written objection to the proposal in support of the parish council's objections.

" I am currently working with council officers to monitor increased traffic levels generated by the development at East Anton with the intention of recommending measures to manage this extra traffic. I am also working with recycling officers to identify additional sites for recycling centres in the ward. Any suggestions or comments from the parish would be much appreciated.

I am continuing to liaise with local police officers to deal with problems caused by mini motor bikes in the area. Any problems or nuisance caused by these bikes should be reported to the police on the 101 number. Finally (or at last) the council's panel on buses is expected to report back next month with suggestions to improve public transport in the Andover area."

Cllr Mutton thanked the clerk for her dedication over the last few years.

**23. Approve the minutes of the meeting held at the AGM and APA on 5<sup>th</sup> May 2010**

The minutes of this meeting were signed off as being correct and there were no matters arising that would not otherwise be covered during this meeting.

**24. Finance**

1. Accounts to 31<sup>st</sup> May 2010: The Responsible Financial Officer reported that the accounts to the 31<sup>st</sup> May 2010 had been circulated to members before the meeting. The bank balances as at 31<sup>st</sup> May 2010 were: -  
Account 00263054 £706.83 and Account 03263802 £3,528.27  
The Financial Statement was signed by the Chairman.

2. Cheques for Approval: There were five cheque for approval: -  
259 Aon Insurance (Annual premium) £284.94  
260 J. Douglas (Clerks Fee) £279.00

**Risk Assessment**

The Responsible Financial Officer had circulated a revised edition of the Smannell Parish Council Risk Assessment and Management Policy document. The revisions had included defining "on a regular basis" to "a bi-monthly basis", adding "Financial records will be held in an office at the RFO's home" and in Business continuity adding "or RFO". The Chairman proposed that these amendments be accepted and Cllr Richardson seconded this proposal. This was unanimously agreed by all members.

**25. Planning Applications**

The following applications were mentioned: -

- (i) 09/02158/fpn – Land at East Anton – diversion of footpath 714 around community playing fields, no objection by SPC, pending consideration by TVBC
- (ii) 09/02513/fulln – Trinley Building, Finkley – Retrospective building application for change of use of agricultural barn to marquee storage – no objection by SPC, permission by TVBC
- (iii) 10/00021/fpn – Land at East Anton – diversion of footpath 712 between Smannell and footpath 714, no objection by SPC although concerns made, pending consideration by TVBC
- (iv) 10/00163/fulln – Ashley Copse – Demolition of existing building and erection of detached dwelling with various associated works – no objection by SPC although comments made, refused by TVBC
- (v) 10/00234/fulln – The Mill, Little London, Retention of decking, no objection by SPC, pending consideration by TVBC
- (vi) 10/00529/HCC3N – New School on the MDA.
- (vii) 10/00735/fulln – Holmfield, Little London – Erection of single storey extension together with double garage and relocation of access, no objection by SPC, pending with TVBC
- (viii) 10/00859/fulln – 35 Barley Road (MDA) amended scheme, no objection by SPC, pending consideration with TVBC
- (ix) 10/00825/TPON – the Beeches, Green Lane – various tree applications, no objection by SPC, pending with TVBC
- (x) 10/00662/fulln – Ottershaw – Erection of conservatory, no objection by SPC, permission by TVBC
- (xi) 10/01203/fulln – Plot 234 Augusta Park – erection of dwelling and garage (amended scheme) no objection by SPC, pending with TVBC
- (xii) 10/00954/fulln 7 & 8 Stoke Road, erection of 2 storey front extension, with SPC at present

**26. Smannell & Enham Primary School**

Mrs Anne- Marie Jones was unable to make the meeting but the clerk read out her report as follows.

“ Today (9th) the Each Documentary was shown at the school. It is also to be shown on 10th June at the Shoemith Centre, Enham Trust at 12pm and at the Landale Wilson Hall, Enham at 6.30pm. This is a film about the history of the Enham Charity and the village produced by Enham clients and pupils from years 5 and 6 from the school. The children have taken part in the filming, interviewing of residents and editing the film. They have thoroughly enjoyed being a part of it.

Walk to School Week in the middle of May encouraged the pupils to get more exercise by either walking all the way to school or by parking a bit further away and walking the last part. It gave them a chance to see things they don't normally see in the cars as well as keeping fit!

Children from years 3 and 4 were awarded with the Fair Play award at a recent Football is Fun Tournament for their politeness in always thanking the other team whether they won or lost. The trophy is proudly displayed in the reception office. They came 4th out of the 12 teams.

The annual end of school year bbq run by the Friends of Smannell School is to be held on Friday 16th July on the school field. Tickets will be available form the school office and it you are more than welcome to join us.”

Cllr Duke thanked Mrs Jones for her report.

**27. Any other business brought forward by Parish Councillors**

(i) Cllr Duke advised that he had received a request from Jonathan Blake regarding the smannell.org website. The question was whether or not this site was still required as very little had been recently posted on it. It was agreed that yeas it was still needed and would hopefully be used more in the future. Mr Blake had received an invoice for this site and Cllr duke will ask him to forward this onto Mr Wheadon for payment.

(ii) Cllr Jarman handed out the draft leaflet for the ‘ Smannell Road Diversion’ issue. It is proposed that once this leaflet is approved by all councillors it will then be forwarded to all residents to request their support with this issue.

With regards to the roundabouts the clerk read out the following response from Mr Ray Alborough, Hampshire Highways regarding Roundabout G on the MDA. She had requested clarification on possible testing.

“ HCC and TVBC are satisfied roundabout G can accommodate safely the traffic likely to use it should the section of existing Smannell Road be stopped up. It has certainly accommodated a number of long low loaders whilst the Bellway development has been under construction. Who pays will be down to who wants the test, certainly not HCC or TVBC. How much it will cost is a matter between the requester and the provider. “

It was agreed that the above leaflet needs to be distributed the week commencing 14<sup>th</sup> June if possible as the deadline for comments is 22<sup>nd</sup> June.

**28. Correspondence**

All correspondence had been previously circulated amongst the councillors.

**29. Chairman’s Closing Remarks**

Cllr Duke thanked the Councillors for attending the meeting and wished the clerk all the the best for the future and thanked her very much for her help and support over the last few years

**30. Date of the next meeting which will be on the 5<sup>th</sup> May.**

As a new parish clerk will be taking over at the end of June, the meeting dates will be changed from a Wednesday and the clerk will be arranging the new meeting dates for the forthcoming year with the councillors and the school.

Cllr Duke closed the meeting at 9.00 pm.

<b>Signed</b> .....	<b>Signed</b> .....
Chairman	Clerk
Date.....	

