

SMANNELL PARISH COUNCIL

Minutes of the Smannell Parish Council held at the Smannell & Enham CE Primary School Hall at 19.15hrs on Monday 11 July 2011

Members Present: Cllr. Rod Bowker, Cllr. Richard Budge, Cllr. Cyril Loveridge, Cllr. John Page (Chairman)

In attendance

County Cllr. Pam Mutton
Borough Cllr. Phil North
Debbie Burgess
Allan Mitchener
Anne-Marie Jones

196. Apologies

Borough Cllr. Janet Whiteley

197. Public Question not on the Agenda

The Minutes were Proposed by Cllr. Rod Bowker, Seconded by Cllr. Cyril Loveridge and unanimously agreed. Motion Carried.

Pursuant to Minute 183 a discussion ensued regarding the updated position with regard to broadband provision. Cllr. John Page reported that he was able to provide the very latest information following a meeting on 11 July 2011. In summary, the pilot project continues to throw up challenges which are immensely useful for the wider roll out. There have been several false starts but a 100Mb HPSN2 line is going into school 13 or 14 July. There is close liaison between Virgin and HCC to get the electrical supply into a Grade two Listed Building and there is a need to get the duct out from the school via a wayleave which will require Dioscean approval. This is one of many generic issues for HPSN2 which will apply to the wider roll out.

Cllr. John Page reported that there are many technical issues, which have emerged such as PSN Compliance, Virgin Media can deal with Magdalene over the size of information packet being sent over HPSN2. Technical work is underway which hopefully will allow a "Layer 2 solution." There needs to be a separation of information between the school and commercial traffic. It seems at least initially two fibres will be used (one supporting each) but eventually there is likely to be only one fibre with the traffic separated technically, rather than physically. This also reflects the need to support the commercial broadband service 24/7, as opposed to the school, during school hours.

SMANNELL PARISH COUNCIL – 11 July 2011
FULL COUNCIL MINUTES – Page 2 (Cont'd)

The fibre from the school (HPN2) to a new cabinet in Little London has been laid in a new duct in the roadside trench. Test Valley BC Planning is ready to grant a license for this, once Magdalene obtain the license details from BT and pass to HCC for submission. BT has replaced the wires on its telegraph poles and installed a new green box at the Smannell/Finkley Road junction but has not aggregated the lines.

Further to Minute 190, the Parish Clerk reported that he has been in contact with Test Valley Borough Council regarding the subject of parish boundaries. It was explained that the Parish Council can ask TVBC to review the parish boundary at any time. Test Valley BC could carry out a community governance review using its powers under the Local Government and Public Involvement in Health Act 2007. There are cost implications in doing this and Test Valley BC will give a reasonably accurate estimate of these costs but it will be in the thousands not hundreds. The review process will take some time as there are a number of consultation phases to complete.

There are possible 'knock-on' effects for adjoining parishes particularly Andover and this will complicate and prolong the consultation process and increase costs. Whatever changes might be made, these would not take effect until the next scheduled ordinary elections in 2015.

Borough Cllr. Phil North stated that the new settlement boundaries and rural gaps previously referred to may well be defined further in the new Test Valley Borough Local Plan due in the next 12-18 months. Members agreed that once further guidance is obtained from Test Valley Borough Council a clear concise summary is produced by the Parish Clerk and that this is deferred as an agenda item at the next Parish Council meeting.

ACTION

Members agreed that once further guidance is obtained from Test Valley Borough Council a clear concise summary is produced by the Parish Clerk and that this is deferred as an agenda item at the next Parish Council meeting.

198. To Agree the Minutes of the LLPF Committee Meetings
7 June 2011
4 July 2011

The Minutes for both these meetings were Proposed by Cllr. John Page, Seconded by Cllr. Richard Budge and unanimously agreed. Motion Carried.

**SMANNELL PARISH COUNCIL – 11 July 2011
FULL COUNCIL MINUTES – Page 3 (Cont'd)**

199. Declarations of Interest

None recorded.

200. Correspondence Received

All previous correspondence had been circulated among councillors. Further to details and changes to bus routes based on information supplied by Borough Cllr. Phil North, he stated that he is meeting bus operatives and further information will be available in due course and will report shortly.

Members commented on the dangerous corner outside The Oak rendered so by the overgrown foliage and hedges therefore making it blind to road users. Members felt this was a Hampshire County Council priority for works.

ACTION

County Cllr. Pam Mutton stated she would raise this matter with Hampshire County Council.

201. To receive a report from the Smannell & Enham Primary School

Anne-Marie Jones discussed the school's intention of introducing a Silver Service Club for the community on how to use a computer and reaching out to the community. However, in introducing such a concept, this will necessitate an ICT computer upgrade and the school is currently applying for grants from various sources and enquired as to the feasibility of Parish Council funding. The Parish Clerk advised on the restrictions of Parish Council funding LEA funded schools due to the issue of double taxation. Members requested that the school prepare a paper providing details and gives a presentation at the next meeting.

ACTION

That Smannell & Enham Primary School prepares a presentation and report on the potential of funding for a Silver Service Club.

202. To consider and approve cheque payments for Smannell Parish Council and update on the latest financial position of the Parish Council

The Parish Clerk presented the latest bank account statements and reported on the balances on the accounts. The payment schedule amounted to £4,112.92. This was made up of a payment of £2881.92 to Jim Mitchell for fencing of the playing fields, £864.00 for Test Valley Borough Council for groundworks, £100 for John Murray for provision of internal audit, £57 to Nick Adams for playground inspection services, £90 for HM Revenue and Customs representing PAYE and

**SMANNELL PARISH COUNCIL – 11 July 2011
FULL COUNCIL MINUTES – Page 4 (Cont'd)**

£120 representing the Parish Clerk's salary for June. A query was raised regarding the groundworks carried out by Test Valley Borough Council and the Parish Clerk was asked to obtain the specification for the works, frequency and what is being obtained for the monies. It was Proposed by Cllr. Rod Bowker, Seconded by Cllr. John Page and unanimously agreed to approve the cheque payments as presented. Motion Carried.

ACTION

The Parish Clerk to contact Test Valley Borough Council and establish what the groundworks, specification and frequency contract is for the playing fields.

203. To receive the Internal Audit Report for 2010/2011

The Parish Clerk reported on a successful internal audit report carried out by John Murray. The Internal Auditor has requested sight of the Standing Orders and Financial Regulations and requests that the fidelity Guarantee cover currently at £5,000 is increased to £20,000 to meet the Audit Commission requirements.

It was Proposed by Cllr. John Page, Seconded by Cllr. Cyril Loveridge and unanimously agreed to receive the Internal Audit Report for 2010/2011. Motion Carried.

204. To discuss the future of the Smannell Parish Council Website

The Parish Clerk reported that he has been in e-mail communication with Jonathan Blake who initially set up the existing Smannell Parish Council Website. Mr. Blake initially suggested a review of the Website and to consider whether the Parish Council needs the website. He had stated that it is not much used by the council and the original plan was that he would set it up and then a member of the Council would run it. He also supplied costings for 2010/2011 which were, domain name annual charge - £5.99 and Website hosting annual charge- £95.96, making a total of £101.95.

The Parish Clerk advised members that the Website must be kept in the interests of continuity and e-governance. The Parish Clerk commented that he would be prepared to take on the necessary updating of the Website and Jonathan Blake has stated he would advise the Parish Clerk on-line on its operation.

It was Proposed by Cllr. Rod Bowker, Seconded by Cllr. John Page and unanimously agreed that the Website management is taken on by the Parish Clerk and that the Parish Clerk writes to Jonathan Blake in appreciation of his help to date.

**SMANNELL PARISH COUNCIL – 11 July 2011
FULL COUNCIL MINUTES – Page 5 (Cont'd)**

ACTION

The Parish Clerk to write to Jonathan Blake expressing the Parish Council's appreciation for his work on the Website to date and to advise that the Website management will be taken on by the Parish Clerk

205. To determine planning applications

None received.

206. To provide an update on footpaths and roads

Members expressed concern as regards Ashley Copse, which is believed to be Footpath 712 as this requires checking in terms of it being overgrown alongside the Cinder Track.

Members stated that the potholes that have spread to the entire road length at Green Drove, which is the lane leading from Little London, which joins the A343.

ACTION

County Cllr. Pam Mutton stated she would chase for remedial works with the relevant departments at Hampshire County Council.

207. To provide an update on the playing fields and to discuss Music in the Park arrangements

Members went through the various actions arising from the Minutes of the meetings held on 7 June 2011 and 4 July 2011 respectively. All were content with the arrangements for the forthcoming Music in the Park event. No further outstanding or urgent matters were discussed.

208. Borough and County Council Reports

County Cllr. Pam Mutton stated she had no urgent issues to report.

209. Councillor Questions

None recorded.

Members agreed not to meet in August and that the next meeting be held on 5th September 2011.

There being no further business to transact, the Chairman closed the meeting at 21.05 hours.